

## User Manual of Warehouse Information System (WIS)



### About the Software:

Warehouse Information System is a platform for KSMSCL warehouse to submit their grievances or tickets. Any requests related to Aushada Software/WH related queries from institutions or any other issues, a ticket may be submitted from the WIS for easy tracking and for quick solutions.

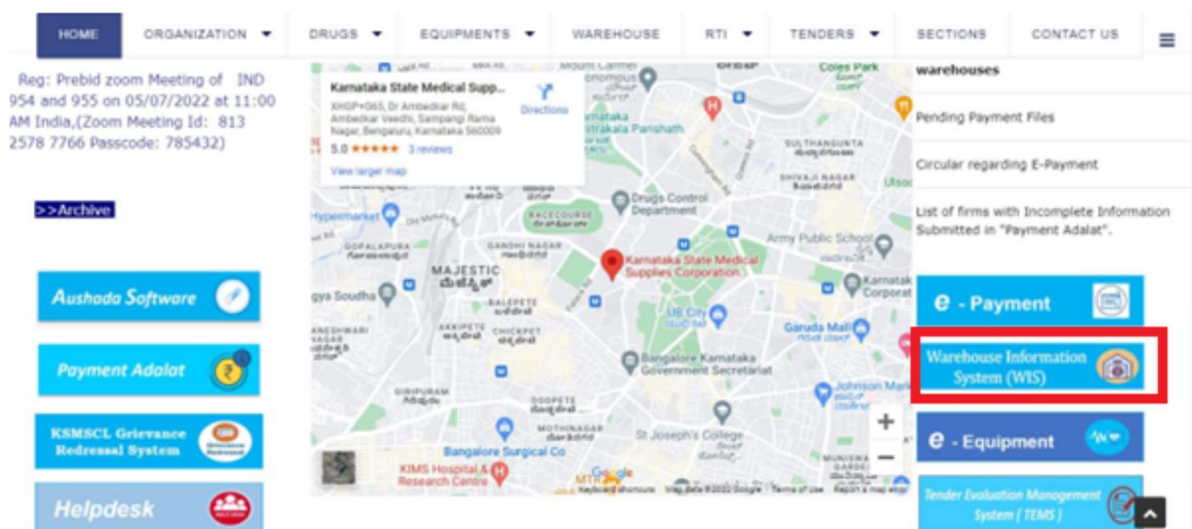
### Functionalities:

- **Submit a Ticket:** The feature will enable the Warehouse to submit a query/request to the KSMSCL head office.
- **Tracking of Tickets:** The feature will help in tracking the tickets at various levels.
- **Status of Tickets:** The feature will help in knowing the status of each ticket at various level.
- **Dash board:** The feature shall depict the number of tickets submitted at single point.
- **Reports:** The data pertaining to tickets submitted can be generated based on the category, submitted date and Processed date.

### Procedure to Login to the application:

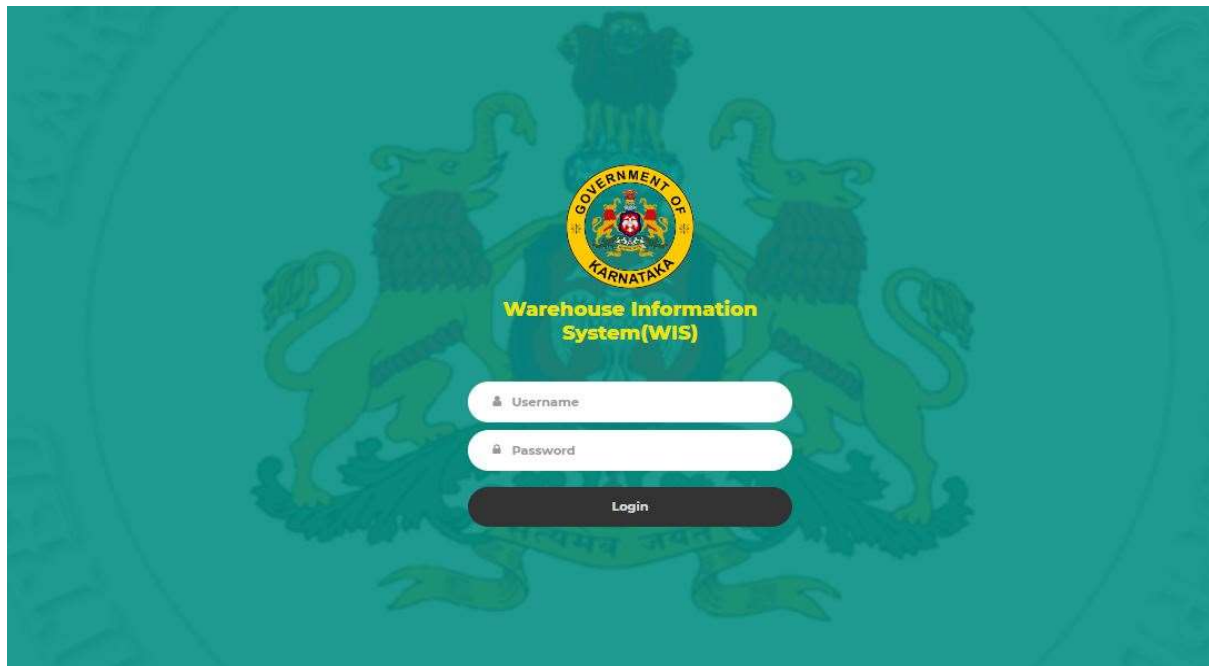
**Step 1:** Type [www.ksmscl.in](http://www.ksmscl.in) in the browser and click enter.

**Step 2:** In the home page, click on Warehouse Information System (WIS) login button as shown below.



**Procedure to submit tickets:**

**Step 1:** In the WIS Home page, enter login ID and Password as shown below.



**Step 2:** Warehouse in-charge shall submit **grievances or tickets**. In-charge has to select the category type, sub-category, enter the description, upload the letter and submit the ticket for the issues they have encountered. Once the ticket is submitted you will get the message as shown in the below screen.

localhost says

Successfully Submitted. The Ticket No is :KSMSCL\_3220704121656 for future reference.

OK

**Step 3: Dash Board** will be shown in the WIS Warehouse in-charge Users Account. Here you can view the list of tickets and its status which are submitted by the WH users.



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**Submitted TICKETS: 11**

**UNDER PROCESS: 3**

**CLOSED TICKETS: 13**

**TOTAL TICKETS: 27**

Status	Modifications in Supply Order	PO-Creation of Donor	Creation of Institutions	Creation of new user ID	Backlog issue	Shelf life	Drug freeze /unfreeze	Others
submitted	10	0	1	0	0	0	0	0
under process	2	0	1	0	0	0	0	0
pending	0	0	0	0	0	0	0	0
closed	7	1	1	2	0	2	0	0
<b>Total</b>	<b>19</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>

**Step 4 : View Option** is provided to View the status for the ticket they have /user submitted and in addition to this More option is provided to View the ticket movement within the departments in KSMSCL.



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**Status Details**

Select Sub Category: -All-

Select Status: -All-

Show 10 entries

Search:

Sl no	Ticket Id	Warehouse Name	Category	Sub Category	Purchase Order	Complaints Description	File	Submitted Date	Submitted by	Assigned To	Status	#
1	KSMSCL_3220704121656	Bagalkote	Modifications in Supply Order	Manufacture Date Correction	KSMSCL/2021-22/PO/25-2-14.1.17	update manufacture date		04-07-2022 12:16:56	kmscl_anand	SCM	submitted	<a href="#">More Details</a>
2	KSMSCL_3220702121719	Bagalkote	Creation of new user ID	PHC		create new user ID		02-07-2022 12:17:39	kmscl_anand	IT	closed	<a href="#">More Details</a>
3	KSMSCL_3220702119849	Bagalkote	Modifications in Supply Order	Expiry Date Correction,Wrong Batch No,Wrong Batch Quantity	KDLWS/2017-18/PO/50 - 28.27.1	Update date correction		02-07-2022 11:59:49	kmscl_anand	MD	closed	<a href="#">More Details</a>
4	KSMSCL_3220702111253	Bagalkote	Creation of new user ID	CHC		create ne id		02-07-2022 11:12:53	kmscl_anand	IT	closed	<a href="#">More Details</a>
5	KSMSCL_3220702105324	Bagalkote	Shelf life	Approval of Shelf life	KSMSCL/2021-22/PO/48 - 10.2.10	test		02-07-2022 10:53:24	kmscl_anand	MD	closed	<a href="#">More Details</a>
6	KSMSCL_3220519131251	Bagalkote	Modifications in Supply Order	Manufacture Date Correction,Wrong Batch Quantity	KDLWS/2019-20/PO/164 - 1.3.11	wrong batch		19-05-2022 13:12:51	kmscl_anand	IT	closed	<a href="#">More Details</a>
7	KSMSCL_3220519120406	Bagalkote	Modifications in Supply Order	NABL Report Correction,Wrong Batch Quantity	KDLWS/2017-18/PO/1 - 20.2.12	NABL correction		19-05-2022 12:04:06	kmscl_anand	SCM	submitted	<a href="#">More Details</a>



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History ID	Ticket No	From	To	Status	Date	Remarks
1	KSMSCL_322070215949	WH,Bagalkote	SCM	submitted	02-07-2022 11:59:49	Update date correction
2	KSMSCL_322070215949	SCM	Drugs	under process	02-07-2022 12:04:32	for approval
3	KSMSCL_322070215949	Drugs	MD	under process	02-07-2022 12:06:39	approval for MD
4	KSMSCL_322070215949	MD		closed	02-07-2022 12:12:09	Approved

Reference No: KSMSCL\_322070215949
Category: Modifications in Supply Order

Sub Category: Expiry Date Correction,Wrong Batch No,Wrong Batch Quantity
Purchase Order: KDLWS/2017-18/PO/50 - 28.27.1

Complaint Description: Update date correction
file: 322070215949.pdf

Status: closed
Submit date: 02-07-2022 11:59:49

Submitted By: kmscl\_anand
Assigned To: MD

Remarks: Approved
Reply Date: 02-07-2022 12:12:09

Reply file:

**Step 5: Reports**, under Reports section the user can download two types of reports

- 1) Submitted Date:-
- 2) Process Date:-



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Category Type: All Filter Submitted Date:

From date: 01/07/2022 To Date: 04/07/2022

Download in Excel



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Category Type: All Filter Submitted Date:

From date: 01/07/2022 To Date: 04/07/2022

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download.xls  
Open File

download.xls  
Completed — 2.1 KB

Show all downloads

**Step 6: Change Password**, User can change the password in this option.



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User Name	kmscl_anand
Enter your Old password:	*****
Enter your new password:	*****
Re-enter your new password:	*****

**Change Password**

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**Step 7: Profile view**



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Incharge Name:	Anand Ramu Rathod
District:	Bagalkote
Address:	District hospital Premises Sector no 11 Navanagar Bagakote -587103
Mobile No:	9980530498
Mail-ID:	kdiws_bgkt@yahoo.com

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